

Student Academic Policies

The following academic policies apply to all students who matriculate during the academic year of this catalog publication. These policies will apply throughout the entire time a student is enrolled in the college. In the event that these policies need to be revised as the result of new accreditation requirements, mandates by the United States Department of Education, or other unforeseen circumstances, students will be notified in writing prior to the effective date of the new policy.

Faculty and students should also refer to the University Academic Policy section for additional policies that apply to all students at Midwestern University.

Academic Monitoring

All students enrolled in CHS are expected to:

1. Maintain satisfactory academic progress in their course of study;
2. Understand and meet all established program/College academic and professional requirements and standards as described in the course syllabi, program-related manuals, University Catalog, and Student Handbook;
3. Self-monitor their academic performance in all required courses;
4. Complete all course-related requirements in a timely and satisfactory manner;
5. Seek assistance if encountering academic difficulty;
6. Contact the appropriate Program Director and/or course coordinator when performance has been unsatisfactory; and
7. Regularly check mailbox at least twice a week and university e-mail account daily for information concerning educational programs. This is particularly important at the end of the quarter and during quarter breaks when information concerning academic performance may be distributed.

Academic Review and Progression

The academic progress of enrolled students is regularly monitored to determine whether they are making satisfactory academic progress in their program of study based on stated criteria established by the program/College. The academic review process occurs at three levels: the program-based Student Academic Review Committee, the College-based Student Promotion and Graduation Committee, and the CHS Dean.

Student Academic Review Committees

The Student Academic Review Committee of each program is appointed annually by the University Faculty Senate with the recommendation of the Program Director. Membership consists of three or more program faculty members and the Program Director (or designee). The Dean of Students and the CHS Dean or designee are ex-officio members without vote.

At the end of each quarter and more often if necessary, this committee reviews and acts upon the academic progress of each student enrolled in the program. If satisfactory, the committee recommends progression of the student to the next quarter. If unsatisfactory, the committee recommends whether a student is placed on academic warning, academic probation, extended program, academic leave of absence, or is dismissed.

These recommendations are forwarded to the student, the chair of the CHS Student Promotion and Graduation Committee, and the CHS Dean. Following notification, a student may appeal the recommendation to the CHS Student Promotion and Graduation Committee. The CHS Student Promotion and Graduation Committee will review the student's appeal and make a recommendation to the CHS Dean. The CHS Dean is responsible for reviewing all recommendations for consistency with stated College academic policies and practices. The Dean makes the final decision on the action to be taken.

The Student Academic Review Committee also recommends for graduation students who have satisfactorily completed all degree requirements specified by their respective program. These recommendations are forwarded to the CHS Student Promotion and Graduation Committee for review. Minutes of each meeting must be filed with the appropriate Program Director and the CHS Dean.

CHS Student Promotion and Graduation Committee

This committee is appointed annually by the University Faculty Senate. Members include the CHS Program Directors, two faculty members from each program within CHS and two faculty members from the Graduate Studies departments. The Registrar, Dean of Students, and the CHS Dean or designee are ex-officio members without vote.

At the end of each academic year, the committee reviews the recommendations from the individual Student Academic Review Committees and assesses the academic and professional progress and performance of each student. If satisfactory, the committee recommends promotion of the student. In addition, the committee meets each spring, or as needed, to recommend for graduation all students who have satisfactorily completed all degree requirements specified by their program. The committee's recommendations are forwarded to the CHS Dean and the University Faculty Senate for approval. The committee also reviews student appeals of Student Academic Review Committee recommendations. The chairperson of the committee is responsible for submitting minutes of each meeting to the CHS Dean.

Satisfactory Academic Progress

To achieve satisfactory academic progress, a student enrolled in a degree program in CHS must pass all required courses and maintain a minimum cumulative grade point average. For most programs in CHS, students are required to maintain a cumulative grade point average of 2.750 or higher. The following programs have exceptions to the minimum 2.750 GPA requirement and/or additional criteria for satisfactory academic progress.

Clinical Psychology (CP) Program - Downers Grove Campus: A student enrolled in the Clinical Psychology Program must pass all courses and maintain a cumulative grade point average of 3.000 or higher to have achieved satisfactory academic progress. In addition, a student must achieve a minimum grade of "B-" or "P" in all required courses, seminars, and practica. To progress to the next quarter, a student must satisfactorily complete all academic requirements for the preceding quarter.

Clinical Psychology (CP) Program - Glendale Campus: A student enrolled in the Clinical Psychology Program must pass all courses and maintain a cumulative grade point average of 3.000 or higher to have achieved satisfactory academic progress. In addition, a student must achieve a minimum grade of "B-" or "P" in all required courses, seminars, and practica.

Graduate Nursing Programs (GNP): A student enrolled in one of the Graduate Nursing Programs must pass all courses and maintain a cumulative grade point average of 3.000 or higher to have achieved satisfactory academic progress. In addition, a student must achieve a "B-" or higher in all GNP courses. Graduate Nursing Programs

include Master of Science in Nursing (Adult- Gerontology Primary Care Nurse Practitioner), Master of Science in Nursing (Leadership and Global Health), Doctor of Nursing Practice, and the Post-Master's Certificate in Adult-Gerontology Primary Care Nurse Practitioner.

Nurse Anesthesia (NA) Program: A student enrolled in the Master of Science in Nurse Anesthesia Program must pass all courses and maintain a cumulative grade point average of 2.750 or higher to have achieved satisfactory academic progress. In addition, a student must achieve a "B-" or higher in all NAAPG curriculum courses, as well as in all clinical rotation and clinical didactic component courses. A student enrolled in the Doctor of Nurse Anesthesia Practice (D.N.A.P.) entry- level or completion degree program must pass all courses, maintain a cumulative grade point average of 2.75 or higher, and achieve a "B-" or higher in all DNAPG courses.

Occupational Therapy (OT) Program: A student enrolled in the Doctor of Occupational Therapy (OTD) Program must pass all courses and maintain a cumulative grade point average of 3.000 or higher to have achieved satisfactory academic progress.

Physician Assistant (PA) Program - Downers Grove Campus: A student enrolled in the Physician Assistant Program must pass all courses and maintain a cumulative grade point average of 2.750 or higher to have achieved satisfactory academic progress. In addition, to progress to the next quarter, a student must satisfactorily complete all academic requirements for the preceding quarter.

Physician Assistant (PA) Program - Glendale Campus: A student enrolled in the Physician Assistant Program must pass all courses and maintain a cumulative grade point average of 3.000 or higher to have achieved satisfactory academic progress. In addition, to progress to the next quarter, a student must satisfactorily complete all academic and professionalism requirements for the preceding quarter. A student is not able to progress to clinical rotations until or unless their cumulative GPA is greater than or equal to 3.000.

Speech-Language Pathology (SLP) Program: A student enrolled in the Speech-Language Pathology Program must pass all didactic courses with a grade of C or higher, pass all clinical courses, and maintain a minimum cumulative grade point average of 3.000 to have achieved satisfactory academic progress.

Academic Progress

Outcome	Usual Action ¹	Transcript Notation
No course failures; cumulative GPA ≥ 3.000 (CP, GNP,OT-IL, PA-AZ, SLP) or ≥ 2.750 (CVS, NA, OR, OT-AZ, PA-IL, PT)	Allowed to progress to the next quarter	---
No course failures; one quarter of cumulative GPA < 3.000 (CP, GNP,OT-IL, PA-AZ, SLP) or < 2.750 (CVS, NA, OR, OT-AZ, PA-IL, PT)	Allowed to progress and academic warning for the subsequent quarter	Academic warning is not noted on transcript.
One course failure; and/or two quarters of cumulative GPA < 3.000 (CP, GNP,OT-IL, PA-AZ, SLP) or < 2.750 (CVS, NA, OR, OT-AZ, PA-IL, PT)	<ul style="list-style-type: none"> a. Allowed to progress and academic probation until all academic requirements are met, or b. Academic probation until all academic requirements are met and academic leave of absence³ for up to one year with retake of eligible course(s) on extended program and/or completion of any re-entry requirements 	<p>"F" grade is listed on transcript and is counted toward GPA calculation and total number of accumulated failures. Following successful retake of the course, the original "F" grade remains on transcript as an "F" but is no longer factored into the GPA calculation. The new grade will be factored into the GPA.</p> <p>Academic probation and extended program are not noted on transcript. Academic leave of absence is noted on transcript.</p>

Outcome	Usual Action ¹	Transcript Notation
	Note: Students on an extended program may be subject to academic leave of absence or dismissal after additional course failures or failure to maintain the required cumulative GPA.	
Three or more quarters of cumulative GPA <3.000 (CP, GNP, OT-IL, PA-AZ, SLP) or <2.750 (CVS, NA, OR, OT- AZ, PA-IL, PT)	<ul style="list-style-type: none"> a. Allowed to progress and academic probation until all academic requirements are met, or b. Academic probation until all academic requirements are met and academic leave of absence³ for up to one year with retake of eligible course(s) on extended program and/or completion of any re-entry requirements, or c. Dismissal 	Academic probation and extended program are not noted on transcript. Academic leave of absence and dismissal are noted on transcript.
Two or more required course failures ²	Dismissal Note: Two or more required course failures will typically result in dismissal. Any other decision is at the discretion of the Dean.	Dismissal is noted on transcript.

¹The Student Academic Review Committee or the CHS Student Promotion and Graduation Committee may recommend any of the options listed among the usual actions described for each academic situation under review. All recommended actions will be dependent on, and may be limited by, the curriculum and accreditation requirements of the individual programs.

²May or may not be preceded by academic warning/probation.

Unsatisfactory Academic Progress

Students who fail to make satisfactory progress in completing their prescribed course of study are placed on academic warning, academic probation, extended program, academic leave of absence, or may be dismissed. The Student Academic Review Committee or the CHS Promotion and Graduation Committee may recommend any of the options listed among the usual actions described for each academic situation under review. All recommended academic actions will be dependent on, any may be limited by, the curriculum and accreditation requirements of the individual programs.

Students will be notified by the CHS Dean when they are placed on academic warning as a result of their failure to achieve the required minimum cumulative GPA established by their program. Students with academic deficiencies to be addressed by the Student Academic Review Committee shall be notified in writing with a delivery confirmation (i.e., next-day express mail, e-mail or hand-delivery) by the chair of the Student Academic Review Committee at least two business days in advance of the scheduled meeting in which the student's case will be heard. Students shall be permitted to appear before the Student Academic Review Committee (in person or via telephone or virtual meeting) to present their case. In such instances, students shall inform the chair of the Student Academic Review Committee, in writing, of their desire to appear before the committee or their intent to waive this right. If a student chooses to appear before the committee, this prerogative extends to only the involved student and not to any other individuals. A student whose academic progress will be subject to review by their Student Academic Review Committee and who wishes to appeal a course grade must do so in an expedited manner prior to the scheduled meeting of the Committee. An appeal of a didactic course grade must be submitted within one business day following posting of the grade and within two business days for a failing

clinical course grade. The appeal must be based on one of the following premises: factual errors in course assessment tools; mathematical error in calculating the final grade; or bias. Please refer to the Midwestern University Catalog Academic Policies section for a complete description of the Grade Appeals Policy.

Within two business days following the committee meeting, the chair of the Student Academic Review Committee is responsible for providing notification in writing with a delivery confirmation (i.e., next-day express mail, e-mail, or hand-delivery) to the involved student, informing the student of the committee's recommendation. In all instances, the chair of the Student Academic Review Committee shall be responsible for informing the CHS Dean and chair of the CHS Student Promotion and Graduation Committee of each recommendation made by the committee.

Following notification of a recommendation by the Student Academic Review Committee, a student may appeal the recommendation to the CHS Student Promotion and Graduation Committee (see Appeal Process description). The CHS Student Promotion and Graduation Committee will review the student's appeal and make a recommendation to the CHS Dean. The Dean is responsible for reviewing all recommendations for consistency with stated College academic policies and practices. The Dean is responsible for providing written notification of the final decision to the student and to all appropriate academic support offices (i.e., Registrar, Student Financial Services, etc).

Academic Warning

Academic warning is a formal notification of substandard academic performance and cautions the student that continued performance at this level might result in academic probation. An academic warning is issued by the Dean's Office when a student earns a cumulative GPA below the minimum GPA required by their respective program for one quarter. An academic warning can be issued by the Program Student Academic Review Committee when the student fails to meet any other established program academic requirements. An academic warning is in effect for one quarter. Academic warning is not noted on the student's transcript but is noted in the student's academic file that is kept in the program office. If the student achieves the minimum standard of academic performance required by the program during the quarter of academic warning, the student is returned to good academic standing. This is also noted in the student's file.

Academic Probation

Academic probation represents notice of unsatisfactory academic progress. Academic probation typically occurs when the student fails a class during their academic program and/or earns a cumulative GPA below the minimum required by their respective program for two quarters (which do not have to be consecutive) and/or when the student fails to meet any other established program academic requirements.

Academic probation is not noted on the student's transcript but is noted in the student's academic file in the program office. The student remains on academic probation until the failure is successfully repeated and/or the cumulative GPA is at or above the program's required minimum and all deficiencies have been corrected. Subsequently, when the student is returned to good academic standing, this is also noted in the student's file.

Extended Program

When a student is not allowed to progress in the standard program curriculum due to course failure, failure to maintain the required cumulative GPA for two or more quarters, and/or failure to meet any other established program academic requirement, the Student Academic Review Committee may place the student on an

extended program. While on an extended program, students will be permitted to take elective courses or to retake courses in which they have received a grade of "C" or less. Students will be able to resume the standard program curriculum upon successful completion of all programmatic requirements.

Extended program is not noted on the student's transcript. Leave of absence will be noted on the transcript for periods of non-enrollment during the extended program period.

Academic Leave of Absence

Academic leave of absence may occur when a student has failed one or more courses, has accumulated two or more quarters when the cumulative GPA is less than required by their program, or has not met programmatic criteria required to proceed in the curriculum. Academic leave of absence may or may not be preceded by academic probation. This action results in the suspension of the student from all academic courses for a period of up to one year, or until all program requirements for re-entry have been fully met. A mandatory academic leave of absence is noted on the student's transcript.

The student who has been placed on a mandatory academic leave of absence does not have to re-apply for admission and is guaranteed reentry into their academic program upon successful completion of all failed courses and/or when all programmatic requirements are met. Upon reentry to the academic program, the student is routinely placed on academic probation for the following quarter.

Academic Dismissal

Students may be dismissed from the College for academic reasons upon the recommendation of their program's Student Academic Review Committee.

Dismissal is based on the determination that the students have not satisfactorily demonstrated that they can successfully achieve the standards and requirements set forth in the academic policies and professional expectations for their program. Students who accumulate two or more failures or three quarters below the minimum required grade point average may receive a recommendation for dismissal. The course failures and/or the three-quarters with less than the required minimum cumulative GPA do not have to be consecutive.

Retake of a Failed Course

If a student passes a previously failed course, the original failure remains on the transcript as an "F" grade and is included in the total number of accumulated failures in the student's academic record. The grade from the original failed course is no longer used in the computation of the GPA following repeat of the course. The grade from the repeated course will be factored into the overall GPA.

Under exceptional circumstances, such as academic probation or extended program, students may retake a Midwestern University course in which they have earned a "C." The Program Director and the CHS Dean must approve this retake option. Typically, a maximum of three courses with "C" grades can be retaken, and a course may only be retaken once. The original "C" grade will remain on the transcript but will not be used in the computation of the GPA following the completion of the repeated course. The new grade will be factored into the overall GPA.

All repeated courses are subject to additional tuition. Students should consult with their financial aid advisor regarding the financial implications of repeated coursework.

Readmission After Dismissal for Poor Academic Performance

It is at the discretion of each CHS academic program to readmit a student who has been dismissed for poor academic performance. To initiate the reapplication process, candidates must complete and submit a new application and proceed through the standard application process established by the program. Before reapplying, however, individuals should seek the advice of an admissions counselor. It is expected that these individuals would have addressed documented deficiencies before reapplication and be able to demonstrate that they meet all admission requirements and technical standards of the program.

The program's Admissions Committee will review completed applications of candidates and submit recommendations to the Program Director for action. The CHS Dean, via the Office of Admissions, then notifies applicants in writing of admission decisions.

No guarantee of readmission is implied, and questions related to advanced standing and similar issues will be addressed as they are for new applicants.

Reapplications are allowed only within the first two years following dismissal and readmission will be granted only once.

Appeal Process

Following notification of a recommendation from the Student Academic Review Committee, a student may appeal the recommendation. The student has three business days to submit a formal written appeal of the recommendation to the CHS Student Promotion and Graduation Committee. The appeal must be submitted in writing and delivered to the chair of the CHS Student Promotion and Graduation Committee and the Office of the Dean within this three-day period. A narrative explaining the basis for the appeal should accompany the request. An appeal must be based on one of the following documented premises:

1. Bias of one or more members of the Student Academic Review Committee.
Note: The student must present specific evidence that the committee member(s) demonstrated bias against the student in conducting the academic review process.
2. Material, documentable information not available to the committee at the time of its initial decision.
Note: The student must provide a detailed explanation of why the new information is relevant and why it was not made available to the committee members during the academic review process. The student should be prepared to produce pertinent documentation at the appeal meeting.
3. Procedural error.
Note: The student must provide evidence that the committee did not correctly follow the procedures related to the conduct of the academic review process; for example, the student was not given notice of the meeting or committee recommendation in accordance with stated policies.

The CHS Student Promotion and Graduation Committee will review student appeals. A majority of faculty members on the committee must be from outside the program from which the student is appealing. One member of the appeal committee must be from the student's program but all committee members from the student's program will be non-voting members. The committee will review and assess the student's appeal. Any student requesting an appeal shall be notified in writing with a delivery confirmation (i.e., next-day express mail, e-mail or hand-delivery) by the chair of the committee at least two working days in advance of the scheduled meeting in which the student's case will be heard. Students may request and shall be permitted to appear before the committee (in person or via telephone or virtual meeting) to present their case. In such instances, the student

shall inform the chair of the committee, in writing (i.e., e-mail or hand-delivery), of their desire to appear before the committee or their intent to waive this right. If a student chooses to appear before the committee, this prerogative extends to the involved student only and not to any other individuals. The committee may request that a course director and/or faculty advisor attend the meeting to provide additional information about the student's case. After review of the appeal, the committee chair submits the committee's recommendation to the Dean and notifies the chair of the Student Academic Review Committee. Upon receipt of the Student Promotion and Graduation Committee's recommendation, the Dean will make a decision, typically within ten business days, and then notify the student, the chairs of the Student Academic Review Committee and the CHS Student Promotion and Graduation Committee, and all appropriate support offices. The decision of the Dean is final.

Students must attend all didactic courses in which they are registered until the appeal process is complete.

Students who fail a core or prerequisite course should consult with the Program Director regarding attendance in courses in the subsequent quarter.

Students registered in a clinical course (rotation, practicum, etc.) may be placed on a mandatory academic leave of absence until the appeal process is finalized.

Advanced Placement/Exemption from Coursework

Some programs in CHS may allow for the transfer of credits from graduate-level coursework completed at other institutions prior to matriculation at Northwestern University. All requests for advanced placement by newly admitted or transfer students are processed on a course-by-course basis by the program's Admissions or Education Committee. To request such consideration, a student must submit a letter of request to the Program Director in which the student lists a course(s) previously taken which might be similar in content to a professional course(s) that the student is scheduled to take. The student must also provide an official course description(s) and a syllabus (syllabi) of the course(s) previously taken. The program's Committee will share the submitted course materials with the appropriate course director to determine if the course(s) is an appropriate substitute. All requests must be submitted prior to matriculation. Each program determines the minimum letter grade of coursework for advanced placement. Typically, advanced placement will only be considered for coursework in which a minimum letter grade of "B-" or "C" has been earned. A "C-" letter grade is not acceptable for advanced placement consideration. Some programs may have additional requirements. If the Admissions or Education Committee denies the request for advanced placement, the student may appeal this decision to the CHS Dean.

If a course is accepted for credit, the equivalent Northwestern University course and the Advanced Placement (AP) notation will be recorded on the transcript along with the name of the institution at which the credit was earned. Any earned letter grade will not be included on the transcript or used in the GPA calculation.

Class Standing

To progress to the next year in a professional program of the College, students must have satisfactorily completed all academic requirements for the preceding year of the professional program curriculum.

Exceptions to this requirement must be approved by the CHS Dean.

Faculty Mentor Program

Most CHS academic programs assign a faculty mentor to students in each entering class. The faculty mentor assists with academic concerns. In addition to these faculty mentors, students may seek assistance from the CHS Office of the Dean and the Office of Student Services. The student determines the amount of interaction with the faculty mentor. It is the student's responsibility to initiate contact with the faculty mentor for assistance.

CHS faculty mentors act as liaisons between the faculty and students. Their responsibilities include:

1. Serving as the student's advisor and academic/professional counselor;
2. Overseeing and monitoring the academic progress and professional growth of the student;
3. Assisting the student in seeking academic and personal counseling services provided by the institution;
4. Serving as an advocate for the student;
5. Counseling the student during their selection of a career within the profession.

Grades

Grading System

Students receive letter grades corresponding to the level of achievement in each course, based on the results of examinations, required course work, and, as applicable, other established criteria. The letter grades, percent ranges, and quality points per credit are as follows:

Grade	Percent (%)	Quality Points (per credit)	Comments
A	93-100	4.000	-
A-	90-92	3.670	-
B+	87-89	3.330	-
B	83-86	3.000	-
B-	80-82	2.670	-
C+	77-79	2.330	Does not apply to the Clinical Psychology, Graduate Nursing, or Nurse Anesthesia Programs (NAAPG or DNAPG courses)
C	70-76	2.000	Does not apply to the Clinical Psychology, Graduate Nursing, or Nurse Anesthesia Programs (NAAPG or DNAPG courses)
F	< 70	0.000	-
F	< 80	0.000	For the Clinical Psychology, Graduate Nursing, and Nurse Anesthesia Programs (NAAPG or DNAPG courses)
I	-	0.000	An Incomplete grade may be assigned by an instructor when a student's work is of passing quality but incomplete, or if a student qualifies for re-examination. It is the responsibility of the student to request an extension from the course instructor. By assigning an "I" grade, it is implied that an instructor agrees that the student has a valid reason and should be given additional time to complete required coursework. All incomplete grades will be resolved within 10 calendar days from the end of final examinations for the quarter or they will automatically be converted to a grade of "F." In the case of courses ending prior to final exam week, it is the obligation of the course director to monitor the use and resolution of the incomplete grade with notice to the Registrar.
IP	-	0.000	An In-Progress grade may be assigned when extenuating circumstances make it necessary to extend the grade completion period past 10 calendar days (e.g. illness, family death). Authorization by the Dean is required, and the completion period should not typically exceed one quarter.
P	-	0.000	Pass (for a pass/fail course); designation indicates that the student has made satisfactory progress or completed required coursework satisfactorily. Grade of 'P' is counted toward credit hour accruals for graduation but does not affect GPA calculations.

Grade	Percent (%)	Quality Points (per credit)	Comments
F	-	0.000	Fail (for a pass/fail course); designation indicates that the student has not made satisfactory progress or completed required coursework satisfactorily. Grade of "F" is counted toward credit hour accruals as attempted but not completed. Grade of "F" is calculated into the GPA (quality points are lowered due to unsuccessful course completion).
W	-	0.000	Withdrawal is given if the work completed up to the time of withdrawal was satisfactory. This grade is not counted in any GPA calculation and is not counted in credit hour accruals for graduation.
WF	-	0.000	Withdrawal Failing is given if the work completed up to the time of withdrawal is below the passing grade level for the program. This grade is not counted in any GPA calculation and is not counted in credit hour accruals for graduation.
AU	-	0.000	This designation indicates an audited course in which a student is registered with the understanding that neither academic credit nor a grade is earned. The status of the course cannot be changed from audit to full credit after the start of the quarter.
AP			This designation indicates the decision of a college to award academic credit that precludes a student from taking required course work. The designation of Advanced Placement is applied toward credit hour accruals, but is not counted in the GPA calculation.

Grade Point Average

The grade point average (GPA) is determined by calculating the total number of quality points earned and dividing them by the total number of credits carried. The total quality points earned for each course is determined by multiplying the quality points earned per credit (corresponding to the letter grade) by the number of credits assigned to the course. The student's cumulative grade point average is computed and recorded by the Office of the Registrar. It is calculated initially at the end of the first quarter of enrollment and does not include any grades or credits for courses audited or accepted for advanced placement or for courses with a grade of withdrawal (W), withdrawal failing (WF), or pass (P). Additionally, failing (F) grades for courses that are successfully repeated are not included in the GPA. Under exceptional circumstances and with the approval of the Program Director and Dean, students may retake a course in which they received a grade of "C." In such cases, the original grades remain on the transcript but only the new grades are used in the computation of the GPA.

Graduation

The following degrees will be conferred upon candidates who have completed all academic requirements, satisfied all financial obligations, and completed all graduation requirements: Master of Science in Cardiovascular Science, Master of Arts in Clinical Psychology, Doctor of Psychology in Clinical Psychology, Master of Science in Nurse Anesthesia, Doctor of Nurse Anesthesia Practice, Master of Science in Nursing (Adult-Gerontology Primary Care Nurse Practitioner), Master of Science in Nursing (Leadership and Global Health), Doctor of Nursing Practice, Master of Occupational Therapy, Doctor of Occupational Therapy, Doctor of Physical Therapy, Master of Medical Science in Physician Assistant Studies, or Master of Science in Speech-Language Pathology. A Post-Master's Certificate in Adult-Gerontology Primary Care Nurse Practitioner is also offered.

Immunization Policy

Full-time students enrolled in a program with a clinical component are required to have all immunizations and titers as outlined in the general policy section of the Student Handbook.

Leave of Absence

Please refer to the Midwestern University Catalog Academic Policies section for a complete description of the Leave of Absence Policy. A student may be placed on a mandatory leave of absence for academic, medical, or administrative reasons that prevent the student from progressing in their program of study. Before voluntarily requesting a leave for personal reasons or after being placed on a mandatory leave, a student must make an appointment with the appropriate Program Director and representative from the Dean's Office to discuss the implications of the leave of absence and a revised program of study, if applicable. Typically, a single leave of absence will not exceed 12 months, and consecutive or multiple interrupted leaves of absence will not exceed 18 months. Periods of non-enrollment do not count towards the maximum allotted time for completion of academic programs.

Professional Conduct

Students are expected to emulate the legal, moral, and ethical standards expected of professionals and display behavior that is consistent with these qualities. A Code of Responsibilities and Rights of the Students of Midwestern University is included in Appendix 1 of the MWU Student Handbook. This code clearly states the mode of behavior that is expected of students and covers both on-campus and off-campus activities. Students are expected to read and follow this code.

Unsatisfactory professional behavior, as defined in Appendices 2 and 4 of the MWU Student Handbook, is subject to disciplinary sanctions that may preclude academic progress in a student's program of study. The Dean of Students investigates formal complaints concerning student misconduct and recommends disciplinary action to the CHS Dean. A student who is found to have engaged in improper conduct is subject to disciplinary action which includes, but is not limited to, disciplinary warning/probation, temporary suspension, or dismissal. Disciplinary warning and probation are not noted on the transcript but are kept in the student's disciplinary file. Suspension and dismissal as a result of disciplinary action are noted on the student's transcript. Disciplinary information may be shared with clinical sites that are affiliated with Midwestern University educational programs.

Transfer Policy (Intercampus)

Students are expected to complete their degree requirements at the campus to which they originally matriculated. Transfer between campuses is permitted only under extenuating and specific circumstances for enrolled students that are in good academic standing. Students should consult first with the Program Director and then with the Office of the Dean to discuss the process.