# **Admissions**

The Clinical Psychology Program considers applicants who possess the academic and professional promise necessary for development as competent, caring members of the healthcare community. The Program requires an interview with applicants before decisions are made concerning admission into the Program.

## **Admission Requirements**

To be considered for admission, applicants must have met the following requirements:

- 1. Completion of a bachelor's degree from a regionally accredited college or university.
  - A minimum cumulative undergraduate grade point average (GPA) of 3.00 on a 4.00 scale.
  - If the applicant has graduate courses, but no degree granted, this will be viewed as an extension of the undergraduate work and will be evaluated as part of a cumulative GPA.
  - If the applicant has a conferred graduate degree in psychology or a related mental health field from a regionally accredited university, the GPA from that graduate program will be weighted more heavily than the undergraduate GPA.
- 2. Completion of 18 semester hours or equivalent of prerequisite coursework in psychology with a grade of Boor better including: Introduction to General Psychology, Human Growth & Development or Personality Theory, Abnormal Psychology, Statistics or Tests and Measurements.
- 3. Demonstration of community service or extracurricular activities.
- 4. Motivation for and commitment to healthcare as demonstrated by previous work, volunteer work, or other life experiences.
- 5. Oral and written communication skills necessary to interact with patients and colleagues.
- 6. Commitment to abide by Midwestern University's Drug-Free Workplace and Substance Abuse Policy.
- 7. Passage of the Midwestern University criminal background check.

## **Application Process and Deadlines**

To be considered for admission to the Clinical Psychology Program, students must submit the following:

- 1. Completed online application at <a href="https://psycas.liaisoncas.com/applicant-ux/#/login">https://psycas.liaisoncas.com/applicant-ux/#/login</a>.
- 2. Two signed and sealed letters of recommendation from professionals who know the student well (teachers, advisors, professional colleagues or supervisors). One letter must be from an academic reference.
- 3. A personal statement that reflects the educational and career goals of applicants and provides a selfappraisal of their qualifications for the Program and profession. Applicants are encouraged to include explanations of any factors in their application materials that might impact evaluation of their application.
- 4. Current resume/Curriculum Vitae.
- 5. Official transcripts from all postsecondary schools attended. All transcripts need to be submitted directly to PsyCAS to complete the application.

<sup>\*</sup>Note: GRE general test scores are optional.

## Priority Application Deadline - December 11th

Applicants who submit their complete application on or before December 11th will be given first consideration for admission and will be notified of the admissions decision on or before February 15th. Those who are not accepted into the Program at this time will have the option of forwarding their application into the standard deadline (see below).

### Standard Application Deadline - April 22nd

Applicants who submit their complete application on or before April 22nd will be considered for admission and will be notified of the admissions decision on or before May 22nd. Applications received after April 22nd will be considered on a rolling basis for seats that may be available or placement on the alternate list.

Applicants may track the receipt of their completed application materials and the status of their files on the University's website with the instructions for accessing account information that will be sent by the Office of Admissions after receipt of their application.

*Please note:* Applicants are responsible for notifying the Office of Admissions of any changes in their mailing address and e-mail address. All requests for application withdrawals must be made in writing to the Office of Admissions (address above).

#### Interview and Selection Process

Completed applications are reviewed to determine the applicant's eligibility for interviews, which are conducted on the Midwestern University campus or virtually during several admission days throughout the admissions cycle. The interview is the final step in the application process. Upon completion of the interview, the Program makes admissions recommendations and the Dean, via the Office of Admissions, notifies applicants of admissions recommendations.

# **Reapplication Process**

After receiving either a denial or end-of-cycle letter, prospective students may reapply for the following year's admissions cycle. To initiate the reapplication process, prospective students must complete and submit new applications and proceed through the standard application process.

### **Transfer Policy**

In order to receive credit for previous coursework completed at other institutions, students must submit a Transfer of Credit Request Application to be evaluated by the Admissions Committee. The transfer of credit has the following conditions:

- 1. A maximum of 40 quarter hours of credit for coursework completed prior to matriculation may be considered according to CHS policy for advanced placement.
- Transferred course credit is limited to graduate level courses from recognized, regionally accredited degree granting institutions.

- 3. Credit is not transferred for a clinical practicum or an internship.
- 4. Credit may be awarded for required courses from other doctoral programs.
- 5. Credit may only be awarded for courses in which grades of B- or better were attained.
- 6. The Program may require a competency examination to determine satisfactory performance before awarding credit for a course.
- 7. Credit can only be awarded for courses completed within the seven-year period prior to matriculation.
- 8. Transfer of Credit Request Applications must be submitted by August 15th.
- 9. Please contact the program for a list of eligible courses for transfer. In general, intervention, assessment, and elective courses are not eligible for transfer.